

Jester Club Board Meeting Minutes – 6/25/17

Attendance

Person	6/26/16	9/18/16	11/20/16	12/18/16	2/19/17	3/19/17	4/23/17	6/25/17	7/16/17
Jennifer Whitlock, President	X	X	X	X	X	X	X	X	
Dallas Webster, Vice President 1, Bylaws Chair	X		X	X	X	X		X	
Janice Toreki, Vice President 2, Neighborhood Coordinator Chair	X	X	X	X	X	X		X	
Venessa Madrigal, Vice President #3, Activities Committee	X	X	X	X	X				
Darran Rolls, Vice President 4, Grounds & Maintenance Chair	X			X	X	X		X	
John Carlson, Treasurer	X			X	X	X		X	
Curtis Chambers, Secretary		X	X	X	X	X	X		
Terri Milan, Club Manager	X	X	X	X	X	X	X	X	

Upcoming Events Review:

None.

Updates:

Full time lifeguard coverage goes from first day school out for AISD to first day of school.

Gator Swim Team used the Jester Pool from 5/1/16 to 6/5/16. Lifeguard pay start at \$10/hr with upside to \$11/hr. Returning guards will be paid \$12 with Head Guard making \$13/hr.

Kid pool shade loose – Teri had it repaired/tightened - complete.

Lifeguard shade to be made bigger – Teri received quote and was \$5k, board decided against making the shade bigger.

Discussed issues with private instructors not wanting to buy liability insurance and parents wanting the Club to provide instructors at the parents convenience. The Board decided to continue to require liability insurance from the instructors without exception. The goal is to foster improved relationships with other swim clubs in order to recruit more instructors. Darren will follow up with Great Hills swim club. The Board will consider developing a schedule for swim instructors according to their availability and post this schedule next April / May before the season begins.

Discussed LED Lights for the Tennis Courts.

Terri reported current cost for replacement is approximately \$1500/yr since 2012. Research continues into replacing current Metal Halide lights with LED. Trying to find a facility using LED's to get input. LED's cost ~1500 to install but last ~20 years. Current Metal Halide lights last ~3-5 years and cost ~\$1200 to replace. The same poles can be used but it is unknown if wiring needs to be changed. Terri will research to find clubs which use LED. Darren will check with tennis pro regarding preferred light choice. Dallas will compare wattage of regular vs LED bulbs.

Solar system is working.

Some security cameras are in need of repair, while most are working.

Voted on and approved the following positions: Dallas Webster - VP1 Bylaws Chair, Janice Toreki - Vice President 2, Darran Rolls – VP4 Grounds and Maintenance Chair, John Carlson – Treasurer.

Safety Update:

No incidents to report.

Projects Status Review:

Project	Status	Cost	Project Leader
COMPLETED PROJECTS			
Pool Deck Resurface	Completed 2009	~\$30,000	
Pool Liner Resurface	Completed 2013	~\$40,000	Teri Milan
Kiddie Pool Sunshade	Completed 2013	~\$7,000	Teri Milan
Deck behind pool <ul style="list-style-type: none">Austin Deck installed the deck – COMPLETE 6/1/142 in ground charcoal grill installed. – COMPLETE 6/1/14Need to determine guidelines for usage. – COMPLETE 7/1/14, grills part are reserved like space is reserved for parties.	Completed 6-2014	\$26,000	Jennifer Whitlock / Teri Milan
Replaced grass in swimming pool area with St.Augustine.	Complete 11-2014	\$5,366	Teri Milan
Landscape around new deck behind pool <ul style="list-style-type: none">Install in Fall to improve plant survival rateNeed increased ground cover (rocks) under the grills	Complete 3-2015	~ \$2,000	Jennifer Whitlock / Teri Milan
Tennis & basketball court resurface – Dobbs Tennis Courts Inc. <ul style="list-style-type: none">Lakewood recently resurfaced their courts & used CourtexWestover recommends David DobbsAnderson High School & River Place CC used DobbsJester prior tennis court resurface was done by David Dobbs	Completed 9-2015	\$20,000	Curtis Chambers Typical price \$5k/court. Jester also used Right Way Crack Repair System. Large clubs pay 3k/court (12+ cts)
Online Tennis Court Scheduling Software <ul style="list-style-type: none">Exploring an online tennis court scheduling applicationWestover Club uses “Reservemycourt.com”River Place Woodlands uses “onlineschedulingsoftware.com”Lakewood uses first come first serve basis. No sheet for signup.Other: holdmycourt.com, onlinecourtreservations.com	Complete 10-2015	\$100/yr	Curtis Chambers Reservemycourt.com selected.
Shade umbrella for Tennis Court Benches (\$500 ea. Plus install)	Complete 10/2016	\$1,000+install	
New playground equipment	Complete 10/2016	\$2,000	Terri / Vanessa get quotes– see action items 2/21/16
Pool Deck Replacement (last replaced 2009) Sundek product. 3 Quotes 1. Sanchez Coatings \$26,246 warranty 24 months 2. Patterned Concrete of Austin \$87,156 Stamped Overlay (over top of existing), \$106,198 Stamped Concrete (removal of existing concrete) warranty 1 year 3. Texas Premier Coat- overlay = \$26,345, coping = \$3,400, grinding = \$2,600, steps = \$495 (Total Cost = ~\$33k)	Complete 11/2016	\$26,246 \$4,000 Ttl = \$30,246	Selected Sanchez Coatings.
PROJECTS LIST – 2017			
Facility Improvements in Swimming Pool Area: <ul style="list-style-type: none">Paint Buildings in Swimming Pool Area (\$10,5k)Update signage & light fixturesUpdate bathrooms lightingNew plantings in flower beds around pool.	Complete 3/2017	\$35k	3 painting quotes were received. Selected Lance Richards Custom Painting (\$10.5k).
Replace the lifeguard shade as it does not provide shade in the late afternoon.	2017 - 04	TBD	Terri get quotes. Quote \$5k. Will not replace shade.
FUTURE PROJECTS LIST			
Install vending machine & ice machine at the pool to generate money and provide food options for members	TBD	TBD	Jennifer Whitlock
Heat the pool in the winter to increase usage and possibly generate revenue by renting to swim clubs.	TBD	TBD	Darran Rolls

Pool cold water pump which helps keep the pool temperature down in the summer. Run nightly & drops water temp 10 degrees. - \$4500 Water Cannon 1.5 (Cannon \$3675, Cart \$42, Wiring \$300, Other \$75). Darran thinks it can be done DIY for ~\$1k	TBD	\$4500	Darran Rolls to update.
FOB Keyless Entry System	TBD	TBD	Terri to get quotes
Pool pump replacement upon failure.	TBD	\$30k	
Tennis Ball Machine - Where to store and how to control checkout? - Curtis get quote \$1645 Tennis Tower Competitor Ball Machine (AC) + balls.	TBD	\$2k	Curtis to research
Change Tennis/Basketball Court Lights to LED (x7) - Current lights require frequent replacement & are expensive, \$1,200 / light to repair with balist out. - Utility cost savings with LED.	TBD	TBD	Terri to research options

Financial Update:

Finances – Finances are healthy and on budget.

Membership Update:

Annual Membership update as of 2/19/17 (Maximum allowable membership is 450 A members & 150 B members). To get the latest information on membership see the bylaws on the Jesterclub.org website.

- 259 “A” Members - \$390/yr + \$500 initiation fee or \$250 transfer fee (not required to be a Jester/Canyon Ridge resident).
 - 242 resident
 - 17 non-resident
- 105 “B” Members - \$220/yr + \$500 initiation fee or \$250 transfer fee.
 - B must meet 2 of 3 criteria:
 - Jester/Canyon Ridge owner with no kids under 19yrs old,
 - 1 Jester/Canyon Ridge owner at least 55yrs old,
 - residence has an in ground commercially constructed swimming pool.
- 3 “C” Members non resident pool use only. \$350/yr and only active in the summer when lifeguards are on duty.

Open Action Log:

Action Date	What	Owner	Due	Status
5/4/14	Develop job description for Club Manager	Janice	3/2016	Terri provide draft to Jennifer.
8/24/14	Evaluate need to purchase additional pool furniture	Terri / Jennifer	Closed 4/2016	
2/21/16	Perform an existing membership survey on Survey Monkey to get feedback on what the members would like to have done.	Venessa	7/2017	
4/24/16	Find the Jester Club Bylaws with the latest changes incorporated.	Dallas	7/2017	Create golden copy. Has found old docs.
4/24/16	Evaluate getting improved trash/recycle cans in pool area (w/plastic liners)	Venessa	4/2017	Evaluation underway.
11/20/16	Freshen up the flower beds in the pool deck area with new plants/flowers.	Venessa / Terri	4/2017	After all deck work & facilities updates done.
11/20/16	Review the basketball rim/backboard/net for replacement.	Janice / Terri	4/2017	Backboard to be straightened and the Rim replaced. Terri coordinating.
2/19/17	Add tarp at fence behind trash cans to block view of trash cans from street.	Terri	4/2017	Terri to coordinate

CLOSED ACTIONS

5/1/14	Replace gate into the playground	T. Milan	Closed 5/2014	T. Milan
5/4/14	Distribute the 5 year project plan to the board	J. Carlson	Closed 5/25	DONE. Provided link to zoho.com in e-mail 5/13/14
5/4/14	Update board on prior years Club Manager compensation history	J. Carlson	5/25	DONE. See John e-mail 5/13/14
5/25/14	Hazardous stumps near deck to be cleared before kickoff party	T. Milan	Closed	DONE
5/25/14	Solar Panel repair required	T. Milan	Closed	DONE
7/20/14	Electrician to quote adding brighter night motion lights for safety / security.	T. Milan	Closed 8/17	DONE
7/20/14	Get quote for adding a comprehensive security system at the pool - new lights and cameras <ul style="list-style-type: none"> Comprehensive system quote \$6k Less expensive system quote \$2.5k 	T. Milan	Closed 10/15	DONE - Decision to improve the lighting. In addition electrician will add tree lights confirm tennis court lights timing (11 am off)
7/20/14	AT&T requesting to modify cell tower lease. Proposal: \$100/mo increase plus \$6k one time payment so AT&T can add to the tower without getting	ALL	Closed	CLOSED: Offer retracted by Md7 and AT&T.
8/24/14	Establish the fee for Gators to use Jester Pool in 2016 <ul style="list-style-type: none"> 2016 - \$2,240 + \$250 refundable deposit (18 days usage) 2015 - \$2,500 (\$1,440 + \$800) + \$250 refundable deposit (22 days usage) 2014 - \$2,000 + \$400 additional chemicals & cleaning 2013 - \$2,200 + \$400 additional chemicals & cleaning 2012 - \$1,564 + \$400 additional chemicals & cleaning 2011 - \$1,534 2010 - \$1,560 2009 - \$890 	Terry / Jennifer	Closed 4/24/16	Pool usage: 5/1 to 6/5 (18 days), 330pm to 730pm. Total usage = 18 days *4 hours / day = 72 hours. Party rate \$25/hr. FEE = \$1,800 (72 hrs*\$25) plus \$800 extra chem. & clean fee = \$2,600. Board agreed to 20% discount to party rate. \$1800-\$360=\$1440 plus 800 = \$2240. 2016 Price = \$2,240 plus 250 refundable deposit. Used the same formula above for 2015 and 2016.
9/21/14	Swimming pool edge re-deck is coming up. Evaluate need to have professional fix. To date, we have been doing patch fix jobs.	TBD	TBD	Teri patching as needed.
10/19/14	Get quotes &/ recommendations for replacing grass in the pool area and landscaping the back deck area	Terry / Jennifer	Closed 11/14	Replace with Zyosia = \$8400, St. Aug = \$5,366. Board voted to replace with St. Aug. = DONE
10/19/14	Basic playground repairs to be done.	T. Milan	Closed 10/31	DONE
6/22/15	Electrician to install covers on the electrical outlets at the men's bathroom and on the Pillars by pool. Cover the outlet on the new deck to eliminate the electrical and trip hazard.	T. Milan	Closed 7/20/15	DONE
7/20/14	Decision to add benches to the back of the deck for improved seating and safety to limit risk of people falling off. Estimate cost ~\$1,000	ALL	Closed 4/24/16	4/24/16: Board decide not to add benches.
6/28/15	Should we change B Member definition so families with Pools would be B members. Current "B Member" is for Jester/Canyon Ridge families meeting 2 of 3 criteria: no kids under 19, 1 member 55 or older, family with a pool. Board can change membership guidelines at Annual Meeting only. Must understand impact on number of A's that would shift to B's and new B's would	Jennifer	Closed 4/24/16	4/24/16: Board decided not to change the B member definition.
6/28/15	Virtual Meetings (e-meeting) capability for the board.	Dallas	Closed 4/24/16	Concern that decisions being made via email and not documented. Board stated all decision need to be addressed at the board meetings in person.
10/18/15	Discussed if our water bills have gone up or not recently. Terri reported the water bill has not gone up recently like some of the board members have seen at their residences. Inspection required and Terri will coordinate.	Terri	Closed 4/24/16	Inspection performed. Water bill is in line with historical and has not gone up recently.
4/26/15	Upgraded security cameras to be installed	D. Rolls / T. Milan	Closed 9/2016	COMPLETE
2/21/16	Replace swings, paint the car, power wash the tables, remove sandboxes, broken tires & replace with something (x2 tbd?)	Terri	Closed 5/28/16	Terri and Venessa working to purchased x2 items for the playground.
4/24/16	Fix the leak with the Solar Panels near the back of the pool (near kiddie pool).	Terri	CLOSED 5/15/16	Terri has called repairperson to fix.

11/20/16	Decision to change from Farmers Essex Insurance to Farmers Insurance which will combine the director officers' liability and the facility insurance saving \$3k/yr.	BOD	Closed 11/20/16	Vote unanimous 7-0
11/20/16	Decision to increase the membership dues late fee from \$30 to \$50.	BOD	Closed 11/20/16	Vote unanimous 7-0
10/18/15	Create a Jester Club Org email domains for the Board Of Directors.	Darran	Closed 2/2017	
10/18/15	Report if meetings can be scheduled using the BOD emails in Jester Club domain.	Darran	Closed 2/2017	Meetings can be communicated via BOD emails. No calendar functionality.
11/20/16	Get new plastic benches for the tennis courts. The current benches are rusting onto the tennis court surface.	Terri	Closed 2/19/17	
12/18/16	The fence to basketball court needs to be repaired – Janice raised this action	Terri	Closed 2/2017	
12/18/16	Sunshade over kid pool is torn and needs to be replaced.	Terri	Closed 3/2017	
2/19/17	At the entrance to the pool the gate key gets stuck in the lock during removal.	Terri	Closed 3/2017	